

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – December 14, 2017

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Steve Sailsbery

### 2. ORGANIZATIONAL MEETING

- 2.1 **(Action)** Election of Officers – President; Vice-President; Clerk  
Mr. Parisio nominated Mrs. Taylor for the office of President. Nominations were closed. Mrs. Taylor was elected with 5 yes votes.

**President Taylor began presiding over the meeting.**

Mrs. Knight nominated Mr. Geiger for the office of Vice President. Nominations were closed. Mr. Geiger was elected with 5 yes votes. Mrs. Taylor nominated Mrs. Knight for the office of Clerk. Nominations were closed. Mrs. Knight was elected with 5 yes votes.

- 2.2 **(Action)** Appoint Secretary to the Board  
Mr. Parisio moved, seconded by Mrs. Taylor to appoint Dr. Geivett as Secretary to the Board as stated in the Superintendent's contract.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.3 **(Action)** Authorization of Signatures  
Mr. Geiger moved, seconded by Mrs. Knight to authorize the newly elected officers to sign documents on behalf of the Board.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.4 **(Action)** Approve Resolution #2017-18-05, Board Member Compensation  
Mr. Geiger moved, seconded by Mrs. Taylor to approve Resolution #2017-18-05, Board Member Compensation. Roll call vote was taken.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.5 **(Action)** Designate Board Representatives as needed
  - a. Educators' Hall of Fame Committee (2 members): Alex Parisio and Michelle Knight
  - b. District-School Leadership Team (1 member): Buck Ward
  - c. Budget Committee (1 member): Jeromy GeigerMr. Parisio moved, seconded by Mrs. Taylor to appoint the abovementioned Board members as representatives to the listed committees.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

### 3. AGENDA/MINUTES

- 3.1 Approve the Agenda for December 14, 2017.  
Mr. Ward moved, seconded by Mr. Geiger to approve the Agenda for December 14, 2017.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

3.2 Approve the Minutes of the Regular Meeting of November 8, 2017.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of November 8, 2017.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

4. **PUBLIC COMMENTS** - None

5. **REPORTS**

5.1 **Employee Associations (WUTA & CSEA)** – No reports

5.2 **Principals**

**WIS – Steve Sailsbery reported:**

- Holiday Concert held on December 13, 2017. Great concert and very well attended.
- Twenty-one 8<sup>th</sup> grade students have been deemed “at risk” of not graduating. A parent meeting was held prior to the Board meeting to discuss ways the school and parents can help these students graduate (i.e. provide academic interventions). Meetings have been held with students and/or parents, collectively and individually, with the principal and counselor.
- The counselor is going to start two groups after the break, an anger management group and a resiliency group.
- A unanimous decision by the staff was made to implement the old cell phone policy. Currently, students may use their phones at lunch time, but they are finding that students are less active. Therefore, students may not use their phones during the school day beginning on January 8, 2018.
- A rally will be held on December 22, 2017, during 6<sup>th</sup> period.

**MES – Stephen Montana reported:**

- Staff is very busy looking at test scores. The California Dashboard was recently released, and there is lots of data to review. Discussion surrounded areas to improve and ways to improve. Testing this year will occur after spring break instead of before spring break like last year.
- Santa Claus will be visiting MES on December 18, 2017.
- Third grade will be giving a Christmas performance on December 21, 2017, at 10:30 a.m.
- Staff will be having a potluck on December 22, 2017, to go along with their funky Christmas sweater day.

**WHS – David Johnstone reported:**

- WASC visit will occur February 11-14, 2018. Lots of preparation for the WASC visit is taking place.
- Sherry Brott was named “Staff Member of the Month” for WHS.
- Amanda Samons has been named “Teacher of the Year” for WHS. She has been nominated for the Region 2 California League of Schools 2018 Educator of the Year, and a dinner will occur in January to announce the Region 2 winner.
- The Winter Concert will be held on December 16, 2017, at the Memorial Hall.
- ASB has canceled the movie night that was scheduled for this week.
- WIS/WHS formulating plans for curriculum, the bridge program, to be implemented this summer.
- Katie Jones is working with WIS and Darren Massa from GCOE on their science curriculum.
- Mrs. Knight commended Kendall Enns on the quality of the newspaper.
- Master schedule and block schedule discussion occurred.
- Questions arose regarding the after school tutorial. Who and how many are attending?
- Mrs. Knight requested information be brought back as to how students are doing in math and if improvements have been made in preparing students for the next level of math (i.e. Butte Math)

**WCHS – Dr. Mort Geivett reported: No Report**

5.3 **Associated Student Body Report - Bailey Morrell reported:**

- Freshman class just completed a Round Table pizza and a Krispy Kreme fundraiser.
- Sophomores held a Drive Thru Tri Tip fundraiser and made about \$3,500.
- Juniors are currently raffling off a cord of wood.
- Seniors held a Carnitas Drive Thru fundraiser and it made about \$4,000.

- Winter Ball will be January 20, 2018, and the theme is “Winter Woods”.
- Senior Trip will be going to Santa Cruz.
- Winter Homecoming is January 29 – February 2, 2018.
- Movie Night was canceled. Another activity will be planned possibly during Homecoming week.
- Attended the Site Council meeting.
- ASB was asked to provide input as to what kinds of school improvements they thought were needed.

Main ideas were:

- New Sound/PA system in Cafeteria and Gym
- Newly painted hallway lockers
- New tables and trash cans out by the cafeteria
- Microwave in the cafeteria

- Rally will be held on December 22, 2017, where a student-staff basketball game will be played.

**5.4 Director of Business Services – Debby Beymer reported:**

- Data has been uploaded into CALPADS. Enrollment is up 21 kids since this time last year. Since CBEDS data was pulled on October 4, 2017, MES is up by 6 students.
- New Food Services van is in use.
- New Driver’s Education car has arrived and is now in use.
- Independent Audit Report for the fiscal year ending 6/30/17 had no findings. Great job to the staff.
- Three vehicles will be brought before the Board next month to surplus.
- 1<sup>st</sup> Interim Budget report will be presented next month. Many changes occurred since adopting the budget.

**5.5 Director of State & Federal Programs – Ellen Hamilton reported:**

- California Healthy Kids Survey summary report was distributed and discussed.
- WUSD’s California Dashboard results were distributed and discussed.

**5.6 Superintendent – Dr. Geivett reported:**

- Painting at WHS will continue when students are not in session. Hope to finish up in the Spring.
- New landscaping at the District Office has occurred.
- Plans for the gym, bleachers, locker-rooms, and cafeteria have been submitted to the Department of State Architects (DSA) for approval.
- Meeting was held with the architects to discuss the next phase of construction. Items discussed included:
  - Changing out the hardware/door knobs at WIS
  - New floor and window coverings
  - New interior finishes
  - Bells/intercom systems
  - Fire systems
- WUSD has a lot to be proud of and thankful for.
- Read thank you cards from 5<sup>th</sup> graders for the District’s financial support of Shady Creek Camp.
- Music Boosters is going to be holding two fundraisers:
  - Bunco for the Bands on February 8, 2018
  - Yard Sale on March 10, 2018

**5.7 Board of Education Members**

**Mr. Ward reported:**

- Thank you to administration for working hard to improve the education of our students.
- Read a thank you card from a 5<sup>th</sup> grader regarding Shady Creek Camp.

**Mrs. Knight reported:** No report

**Mr. Parisio reported:**

- Winter sports have started and off to a good start.
- Thank you to the management team for all their hard work.

**Mr. Geiger reported:**

- WHS Boosters dinner will be held on January 27, 2018.

**Mrs. Taylor reported:**

- Tehama County Department of Education put on “Celebrating Computer Science Week – An Hour of Coding” for students who are interested in computer science. It was a great experience, and the same kind of events should be done within GCOE and/or WUSD.
- A lot going on with sports, FFA, and band. Proud of our students.
- Thank you to everyone for their hard work.

**6. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from Carla Huttman in the amount of \$60.00 for WIS ASB to go towards field trips.
2. Accept donation from Fear None Enterprises in the amount of \$500.00 to go towards the WHS Track Team.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #17-18-33 and #17-18-34 to attend school in the Willows Unified School District for the 2017/18 school year.

**C. HUMAN RESOURCES**

1. Accept resignation from Carol Ramos, MES Yard Duty Supervisor, effective November 30, 2017.
2. Approve employment of Tracy Whitney, MES Yard Duty Supervisor, effective December 4, 2017
3. Approve Eric Massa as a WHS Volunteer Wrestling Coach for the 2017-18 school year.
4. Approve the Revised Classified Substitute List.

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 11/8/17 through 12/6/17.

Mr. Parisio moved, seconded by Mr. Geiger to approve the Consent Calendar.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

**7. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 0400	Comprehensive Plans
BP 0460	Local Control and Accountability Plan
BP 0500	Accountability
BP 0520.2	Title I Program Improvement Schools (Deleted)
BP 0520.3	Title I Program Improvement Schools (Deleted)
BP 1113	District and School Websites
BP 3280	Sale or Lease of District-Owned Real Property
BP 3513.4	Drug and Alcohol Free Schools
BP 4140/4240/4340	Bargaining Units
BP 5113.1	Chronic Absence and Truancy
BP 5117	Interdistrict Attendance
BP 5131.6	Alcohol and Other Drugs
BP 6020	Parent Involvement
BP 6153	School Sponsored Trips
BP 6170.1	Transitional Kindergarten
BP 6173.2	Education of Children of Military Families

Information only – No action taken.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve expulsion of Student #2017-18-01 through the spring semester of the 2017/18 school year. Student to comply with agreed upon Stipulated Expulsion Order. Any violation of this Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

Mr. Geiger moved, seconded by Mr. Parisio to approve the expulsion of Student #2017-18-01.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

An Equal Opportunity Employer

**D. BUSINESS SERVICES**

1. **(Action)** Approve Resolution #2017-18-06 Authorizing the Projects and Filing of Application For Funding Under the State School Facility Programs.  
Mr. Geiger moved, seconded by Mrs. Knight to approve Resolution #2017-18-07 Authorizing the Projects and Filing of Application For Funding Under the State School Facility Programs. Roll call vote was taken.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
2. **(Action)** Annual Developer Fee Report.  
Mr. Parisio moved, seconded by Mr. Geiger to approve the Annual Developer Fee Report.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

8. **ANNOUNCEMENTS/UPCOMING EVENTS**

- 8.1 The WHS Holiday Concert will be on December 16, 2017 at 6:00 p.m. at the Willows Memorial Hall.
- 8.2 December 22, 2017 is a district-wide Minimum Day.
- 8.3 There will be a district-wide break from December 25, 2017 – January 5, 2018. School resumes on January 8, 2018.
- 8.4 The next Regular Board Meeting will be held on January 11, 2018, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:28 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Taylor will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session Began at 8:37 p.m.

- 10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 10.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 8:46 the meeting reconvened to Open Session. President Taylor reported out:

- Item 10.1: Update given to the Board.
- Item 10.2: Update given to the Board.

12. **ADJOURNMENT**

Meeting was adjourned at 8:47 p.m.